

**The Minutes of the Meeting of Linton Parish Council
held in Linton Village Hall on 11th September 2017 at 7:30PM.**

***Councillors present: Pat Burden
Darren Carpenter
Bernard Cresswell
Ian Firmin
Linda Potter
Jerry Whitmarsh***

Also, present: Parish Clerk, Mrs Sherrie Babington, and KCC Councillor Stockell.

The meeting was chaired by Cllr Whitmarsh.

1. Apologies.

Apologies were received from Linton Parish Councillors Smith, Cresswell (arrived during item 3), MBC Councillors Mortimer, Webb and Fermor, and the Police.

2. Declaration of Interests.

Cllr Firmin declared an interest in the Wares Farm planning application and Vicarage Field.

3. Minutes of the previous Meeting.

The Minutes of the previous meeting were circulated to all Members. These were proposed by Cllr Carpenter as a true record, seconded by Cllr Potter and agreed to all present.

The minutes were then signed and dated by the Chairman of the meeting.

4. Matters arising from the Minutes.

Honours Board in Village Hall – the Chairman stated that the honours board still needed to be updated with the past Chairmen's details. Cllr Carpenter stated that he would progress this.

Action: Cllr Carpenter to progress.

5. Police Report.

The Chairman gave apologies for PCSO Jasmine Pay, he stated that PCSOs were no longer able to attend PC meetings or give written crime reports due to their work loads. He stated that these would be missed as they were useful.

He asked if NHW Coordinator, Cllr Burden could do a written report on crime stats for PC meetings. This was agreed.

Action: Cllr Burden to action.

6. Clerks Report and Correspondence.

The Clerks Report and correspondence was noted by members.

7. Conservation Area Management Plan.

The Chairman reported that he had been in contact with MBC regarding the progress of the Conservation Area Management Plan and this had been delayed until the appointment of the new Conservation Officer had been undertaken.

He stated that he hoped that this would be progressed by the end of October.

Action: Clerk to contact MBC for an update before next meeting

8. Highways Matters.

Cllr Whitmarsh reported that the Parish Litter Pick had taken place on 2nd September 2017 and seventeen volunteers had attended. He stated that this had concluded with a look around the Musket Brewery at Loddington Farm, and a catering tent had also been provided by Plymouth Brethren. He reported that unfortunately a barrel at the brewery had been damaged and it was agreed by members to replace this at a cost of £50. (Whitmarsh/Firmin).

It was also agreed that a charitable donation of £50 would be made to the Plymouth Brethren for assisting with the Litter Pick. (Firmin/Cresswell).

Action: Clerk to raise cheques as agreed.

Cllr Whitmarsh reported that fly tipping in the parish had been reported to MBC and they had also collected the litter bags collected during the litter pick.

He recorded his thanks to both The Musket Brewery and the Plymouth Brethren for their assistance with the event.

Cllr Whitmarsh circulated the proposals for the crossing of the A229 produced by DHA Planning for members consideration. Cllr Cresswell stated that he felt that any crossing would be better than none at all.

Cllr Whitmarsh proposed to support the scheme, this was seconded by Cllr Cresswell, and a unanimous vote was cast in favour of supporting the scheme and having it implemented within Linton.

Cllr Whitmarsh suggested that the scheme should be shown to the village and he stated that this could be held prior to the next meeting from 6pm, this was agreed by members.

Action: Cllr Whitmarsh to action.

9. Public Comments and Observations.

A resident attended the meeting to raise concerns about the travellers in Coxheath and the cars for sale on Linton Hill. He stated that he had been advised that it was the Parish Councils responsibility to deal with this matter.

The Chairman confirmed that the cars for sale was a matter for the local authority as they were parked on a public highway.

The resident stated that the Section 106 money allocated to highways improvements needed to be used within five years.

The resident also made a request that meeting minutes included more detail, eg an idea as to the contents of a report not just a statement that a report had been given.

Action: all cllrs giving reports to future meetings are asked to provide the clerk with a brief written summary, for inclusion in the minutes.

10. Ward Councillors Report.

MBC Ward Councillors Webb, Mortimer and Fermor gave their apologies to the meeting.

11. KCC Councillors Report.

KCC Councillor Stockell gave her report to the meeting.

The Chairman stated that the Parish Council was appreciative of her support in opposing the planning application for Redwall Lane.

She stated that KCC do raise objections to planning applications on Highways grounds, however MBC still approve them.

Councillor Stockell reported that KCC were currently undertaking a pothole blitz. She raised concerns regarding the cars for sale on the public highway and stated that she would raise this with Kent Highways.

The Chairman thanked Councillor Stockell for her report.

12. Financial Matters.

a. Financial Statement.

The financial statement was circulated and approved by members (Cresswell/Firmin).

Bank Balances

Lloyds TSB Account 02332818

Opening Balance on Current Account	£27913.29
Less/Add Account transfers/deposits	£0.00
Less Accounts for payment	£1567.18
	£662.00
Closing Balance on Current Account	£25684.11

Members approved the following additional payments:

Chq 2099 - £10.00 – J Sawyer re allotments.

Chq 2100 - £98.00 – Chippings.

Chq 2101 - £50.00 – Musket Brewery.

2016/17 Audit

Members noted the audit clearance notice for the 2016/2017 accounts and agreed that this would be displayed on the PC notice boards and website.

Action: Clerk to action.

It was agreed that the change of signatories' form for the NatWest Bank should be completed and Cllrs Cresswell, Carpenter, Firmin and Whitmarsh would be signatories to the PC Bank Account.

Action: Clerk to action.

b. Transparency Code Grant

The Clerk reported that the Parish Council had received a Transparency Grant from the Government to assist with the compliance of the Transparency Code. There was an allocation for the website and for a printer and laptop.

The Chairman has been responsible for developing and updating the website. He stated that he did not require reimbursement for this.

It was agreed that the Clerk should purchase a laptop and a printer for PC use, the printer to be sited with the webmaster in Linton, ftb.

Action: Clerk & Webmaster to Action.

13. Planning Matters.

New Applications Received

17/504146/FULL Toke Place, Linton Hill, Linton - No objections.

New access, driveway, and car parking space.

The Chairman informed the meeting that the planning application for Redwall Lane had been approved by the Borough Council. He stated that it was still not clear what the Section 106 payments would be, however these would be substantial. He stated that these would include the reconstruction of the Linton Crossroads and changes to the access on Redwall Lane.

He stated that Hunton Parish Council had written to KCC regarding the Highways improvements and they were seeking a joint meeting with Paul Carter, KCC Leader, Members of Linton and Hunton PCs and Kent Highways Officers to discuss this.

This was discussed and it was agreed that Cllr Cresswell would represent the Parish Council at meetings regarding this matter.

14. Member Reports.

a. Parish Allotments.

The following report was received from Allotments Manager Jane Sawyer.

There is still one vacant plot available. The rest are well cultivated, full of fruit, vegetables and flowers, a prolific harvest. Parish Councillors are very welcome to come and see how productive they are this year.

Two of the new sheds have now been installed. It has been decided not to hold the autumn open afternoon this year because of conflicting events. The tenancy renewal invitations have been sent out; the new Allotment year starts on 1 October.

b. KALC.

Cllr Cresswell reported that he would attend the next KALC meeting.

c. Playground.

Cllr Potter circulated a report regarding the playground to all members. This gave an update on the progress of the playground.

This was discussed and it was agreed that Cllr Potter would liaise with Mick Brooker to seek a quotation for the outstanding work. Also, three quotations would need to be obtained for the surfact treatment replacement. One could be from Wicksteed, who installed the new equipment

Action: Cllr Potter to action.

The Chairman thanked Cllr Potter for her work on the playground.

The Clerk reported that the Playground lease was due for renewal with MBC. It was agreed that this would be renewed and should be progressed.

Action: Clerk to liaise with MBC.

d. Parish Website.

No matters were reported.

e. Speed Watch.

Cllr Cresswell reported that the new Speed Watch System was now online, he stated that unfortunately there had been a reduction in the number of Speed Watch Volunteers.

This was discussed and it was agreed that Cllr Cresswell would draft a letter to be circulated to residents along the A229 to try to recruit new volunteers for the Speed Watch Group.

Action: Cllr Cresswell to action.

f. Neighbourhood watch.

Cllr Burden gave a Neighbourhood Watch report.

She stated that there were still no updates from the police as their computer system was being updated.

She reported on an incident where Hares had been shot and hung from the railings at Linton Park, she stated that this had been reported to the police.

g. Linton Village Hall.

Cllr Burden gave a Village Hall report to the meeting.

She informed members that the Hall was considering work on its forecourt and she asked if the PC would be willing to give a contribution to this.

The Clerk advised that any requests for financial assistance should be put in writing to the Parish Council.

h. Community Liaison.

Cllr Carpenter stated that he had nothing to report regarding community liaison.

i. Parish Defibrillator.

The Clerk confirmed that the Defibrillator was on order with KALC.

The Chairman stated that this was to be financed from the grant obtained from KCC, a donation from the Linton Walkers and the Masons.

Members recorded their thanks to the Linton Walkers and the Masons for their donations.

It was agreed that the Clerk should submit a grant application to KCC Councillor Paulina Stockell for £500 to finance the balance of the Defibrillator.

Action: Clerk to action.

15. Urgent Items.

The Chairman spoke regarding an email received from a resident regarding the CCTV Camera System in the Church Carpark asking whether this could be upgraded.

The Chairman stated that the CCTV Cameras had recently been upgraded and were still in operation.

16. Date of next Meeting.

13th November 2017.

There being no further business to discuss the meeting was closed to the press and public at 9.30pm.

Signed _____

(Chairman)

Date _____