

The Minutes of the Meeting of Linton Parish Council
held in Linton Village Hall on 1st April 2019 at 7:30PM.

Councillors present: *Bernard Cresswell
Ian Firmin
James Smith
Julie Urquhart*

Also, present: *Parish Clerk Mrs Sherrie Babington, and members of the public.*

The meeting was chaired by Cllr Cresswell.

1. Apologies.

Apologies were received from Parish Councillors Whitmarsh, Burden, and Carpenter, and MBC Councillors Webb and Parfitt-Reid.

The Chairman reported that Tim Figgins, a former Parish Councillor and Chair of the Village Hall Management Committee had sadly died at the age of 90. Members acknowledged him as an important figure within Linton.

2. Declaration of Interests.

Cllr Firmin declared an interest in planning matters regarding Vicarage Field, the Medical Centre and Wares Farm.

3. Minutes of the previous Meeting.

The Minutes of the previous meeting were circulated to all Members. These were proposed by Cllr Urquhart as a true record, this were seconded by Cllr Firmin and agreed to by all present.

The minutes were then signed and dated by the Chairman of the meeting.

4. Matters arising from the Minutes.

It was reported that there were a number of potholes along Bon Fleur Lane and Redwall Lane. The Clerk was asked to report these to Kent Highways.

Action: *Clerk to progress.*

5. Clerks Report and Correspondence.

The Clerks Report and correspondence was noted by members.

The Clerk was asked to establish whether members could claim mileage if attending meetings on behalf of the Parish Council.

Action: *Clerk to Action.*

6. Conservation Area Management Plan.

The Chairman spoke regarding a property called the Cherry Patch that was within the Conservation Area. He asked the Clerk to bring this to the attention of the Conservation Officer at Maidstone Borough Council, as the property was in a state of disrepair. He stated that there was history attached the property and this needed to be preserved.

Action: *Clerk to liaise with Conservation Officer at Maidstone Borough Council.*

7. Highways Matters.

Cllr Cresswell reported on the meeting he had attended with Highways Officer Jenny Watson from KCC.

He spoke regarding the missing interactive speed sign and stated that there was no insurance claim attached to this. He confirmed that the procedure for such an issue was that the insurance company would only pay out on the claim when the item had been replaced. He confirmed that he would follow this up with KCC, however the sign had been missing for 2 years now they could try to chase an insurance claim, but payment could not be guaranteed.

Cllr Cresswell questioned whether it was late to late to look into such a claim.

He stated that this left the Parish Council with the option of funding a new sign itself.

He stated that KCC Councillor Paulina Stockell had stated that she may be able to consider a grant to assist in the finance of this.

He confirmed that the meeting included the completion of a Highways Improvement Plan, KCC were looking at the replacement of bollards on the A229 and investigating additional signage.

He stated that a Feasibility Study with costings would be undertaken by KCC and the results would be given to the Parish Council in May 2019

8. Public Comments and Observations.

No matters were raised.

9. Ward Councillors Report.

MBC Cllrs Webb and Parfitt Reid gave their apologies to the meeting.

10. KCC Councillors Report.

KCC Councillor Stockell gave her apologies to the meeting.

11. Financial Matters.**a. Financial Statement.**

The Chairman reported that a large water bill for the allotments had been received.

This was discussed and it was agreed that the Parish Council would change water supplier from Castle Water. Cllr Smith stated that he had recently undertaken the same exercise and would forward the details of alternative suppliers on to the Clerk.

Action: Clerk to change water supplier for Allotment Site.

The financial statement was circulated and approved by members (Firmin/Smith).

Bank Balances**Lloyds TSB Account 02332818**

Opening Balance on Current Account	£22761.24
Less/Add Account transfers/deposits	£0.00
Less Accounts for payment	£1364.91
	£0.00
Closing Balance on Current Account	£21396.33

b. 2018/19 Accounts and Annual Return.

The Clerk informed members that she was currently in the process of drawing up the 2018/19 Accounts and these would be presented to members at the May 2019 Parish Council Meeting.

12. Planning Matters.

New Applications Received

19/501168/FULL 4 Vanity Lane Linton Maidstone Kent ME17 4NY

Erection of front porch and cladding to front, side and rear elevations at first floor level

09/04/2019

19/500588/FULL 28 Cornwallis Avenue Linton Maidstone Kent ME17 4BW

Demolition of rear conservatory and single storey side extension. Erection of a two-storey side and rear extension with 2No. roof lights. Reinstall the chimney.

amended plans

Other Planning Matters.

No matters were raised.

13. Parish Litter Bins.

The Chairman reported that all new litter bins, but one has now been installed, he stated that he would seek an update from Maidstone Borough Council regarding the remaining litter bin.

14. CCTV Policy.

The Clerk circulated a draft CCTV Policy to all members. She stated that this was needed to comply with the General Data Protection Regulations.

This was considered by members and it was proposed by Cllr Smith to accept the Policy subject to agreed alterations. This was seconded by Cllr Urquhart and agreed by all present.

Action: Clerk to amend CCTV Policy as agreed and circulate approved document to all members.

15. Member Reports.

a. Parish Allotments.

A written report from the allotments manager was noted as follows:

The Chairman reported that he had received communication from the Allotments Manager regarding a large poly tunnel that had been erected covering an allotment plot.

He spoke regarding the issue of having poly tunnels on allotment plots, he stated that Allotments Manager, Jane Sawyer had asked the Parish Council to consider whether large poly tunnels could be erected at the site, she had confirmed that no permission has been sought prior to the erection of the current one at the allotments. Members considered photographs of the poly tunnel.

Following a discussion, it was agreed that the current Allotment Tenancy Agreement did not cover such structures and a poly tunnel did not constitute a greenhouse therefore at present there were no restrictions in the Tenancy Agreement.

The Chairman asked if the Parish Council wished to allow such structures on the allotments. This was discussed and it was agreed that the Parish Council did not wish to have such structures on the allotments as they were unsightly and not appropriate for a domestic allotment site.

It was therefore agreed that the Clerk would liaise with the Allotments Manager to have the poly tunnel removed by the plot holder and that the current Tenancy Agreement would be amended to reflect the decision of the Parish Council.

Action: Clerk to liaise with the Allotments Manager regarding the removal of the poly tunnel and the revision to the current Tenancy Agreement.

The Chairman updated members regarding the Easement at the allotments and confirmed that no work would be undertaken until after the growing season.

b. KALC.

No matters were reported.

c. Playground.

No matters were reported.

d. Parish Website.

No matters were reported.

e. Speed Watch.

CLlr Cresswell reported on Speed Watch.

f. Neighbourhood watch.

No matters were reported.

g. Linton Village Hall.

No matters were reported.

h. Litter Pick

CLlr Urquhart reported that a successful Litter Pick had taken place in March and the next litter pick had been arranged for 2nd June 2019 from the Church Car Park at 10 am.

16. Annual meeting of the Parish.

The Chairman confirmed the final arrangements for the forthcoming Annual Meeting of the Parish due to take place on Tuesday, the 30th of April 2019 at 7:30 pm.

17. Urgent Items.

It was reported that faeces had been found along Redwall Lane. It was agreed that this matter would be with raised at the Monitoring Committee Meeting with Berry Gardens in May 2019.

The Chairman reported that rats had been seen in the church car park, he stated that this was a Maidstone Borough Council Car Park and asked the Clerk to report this to MBC.

Action: Clerk to report to MBC.

18. Date of next Meeting.

13th May 2019.

There being no further business to discuss, the meeting was closed to the press and public at 9.05pm.

Signed _____

(Chairman)

Date _____